

WHAT WE NEED TO COMPLETE YOUR SUPERANNUATION FUND INCOME TAX RETURN

In order to complete your Income Tax Return in a timely manner please complete the following fact sheet "in full" and forward to our office along with your tax source documents.

Subject to the timely receipt of your records we anticipate a turnaround period from receipt of all your information to completion of approximately 4-6 weeks.

GENERAL INFORMATION:	
Term Deposit Advices	
Share Portfolio Summary (with year-end 30 June market share valuations)	
Dividend Advice Slips, including Re-Investment Plan Statements	
Purchase & sale documents, if any shares were bought or sold during the year	
Details of cheques and deposits made from Super Fund Bank Account	
Rollover Statements	
Bank Statements	
Insurance Premiums(including Life Insurance)	

RENTAL PROPERTY	
Bank Statements	
Rates notices	
Real Estate Agent statements	
Insurance Premiums	
Invoices for repairs & any other expenditure	

UNIT / PROPERTY TRUST	
Bank Statements	
Rates notices	
Real Estate Agent statements	
Insurance Premiums	
Invoices for repairs & any other expenditure	

PLEASE RETURN TO: ADAM HUNTER PTY LTD.

PO BOX 3269

BLUFF POINT WA 6530

OTHER SCHEDULES

<u>Capital Gains</u> Did you sell Shares		Yes / No			
If yes, please attach the r Purchase docum Sale documents	: Attached Attached Attached				
Did you sell "Rental" Property: Did you sell any rental/b If yes, please attach the fo Purchase doc Sale documer	Yes / No ance and settlement documents Attached Attached Attached				
Rental property: Are you renting out a property? Do you have a property Agent? (If you are renting through an agent, please provide us with the agent statements) Attached					
Address:	Cost Price:	Date Purchased:			
	INCOME				
	\$				
Rental Income	<u> </u>	Attached			
Other Income		Attached			
	EXPENSES				
	\$				
Insurance		Attached			
Council Rates		Attached			
Water Rate		Attached			
Water Consumption		Attached			
Repairs and Maintenance		Attached			
Land Tax		Attached			
Management Fees		Attached			
Interest (inc bank		Attached			
statements)					
		Attached			
		Attached			
		Attached			
NEW CAPITAL / ASSET PURCHASES					
Description	\$ TOTAL (exc GST)	Date of purchase			

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